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## Bid Advertisement

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### REQUEST FOR PROPOSALS (RFP)

#### PANEL OF ACCREDITED TRAINING SERVICE PROVIDERS (MBDA HR 18/24)

The Mandela Bay Development Agency (MBDA), a municipal entity of the Nelson Mandela Bay Municipality (NMBM) and acting as its development agent, hereby calls for interested parties to submit a tender document for a panel of accredited training service providers for the MBDA and its managed sites.

The electronic RFP document, outlining the requirements is available for download by prospective bidders from the MBDA website. Alternatively, the electronic RFP document, outlining the requirements will be provided to interested bidders upon an emailed request to [publictenders@mbda.co.za](mailto:publictenders@mbda.co.za) quoting (MBDA HR 18/24) in the subject line as well as company contact details, from **Monday 10 March 2025**. The last date for queries on this tender shall be **Friday 04 April 2025**. No further queries shall be responded to after this date.

A compulsory briefing session will be held **at the Mandela Bay Development Agency Offices, Corner Lower Valley Road & South Union Street, Gqeberha and via MS Teams on Tuesday 18 March 2025 at 10h00**. The onus is on bidders to ensure that they arrive on time. **No attendee(s) joining after 14h15. will be allowed to tender.**

**Please see MS Teams link below:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Y2NINzA3NGltMWZhYi00YTRjLTkzYzgtODJiMjAyYzFjZjBi%40thread.v2/0?context=%7b%22Tid%22%3a%22be1bb8e0-a929-4c56-90a3-85b00d9f6c79%22%2c%22Oid%22%3a%22d74c8e1f-a5d0-48b2-9a37-846e8e27b468%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2NINzA3NGltMWZhYi00YTRjLTkzYzgtODJiMjAyYzFjZjBi%40thread.v2/0?context=%7b%22Tid%22%3a%22be1bb8e0-a929-4c56-90a3-85b00d9f6c79%22%2c%22Oid%22%3a%22d74c8e1f-a5d0-48b2-9a37-846e8e27b468%22%7d)

The closing date and time is **Friday 11 April 2025;** where after tenders will be publicly opened via Microsoft Teams. Proposals **MUST** be submitted on one (1) original hard copy placed in a sealed envelope and clearly marked with "PANEL OF ACCREDITED TRAINING SERVICE PROVIDERS (MBDA HR 18/24)". One (1) electronic copy must be uploaded onto the MBDA Vendor Portal by **Friday 11 April 2025** by 12h00, if the electronic upload is not possible to be submitted via the vendor portal the bidder must submit a copy on USB. **FAILURE TO SUBMIT THE ORIGINAL HARD COPY AS WELL AS AN ELECTRONIC COPY VIA THE VENDOR PORTAL OR USB WILL DEEM THE BID NON-RESPONSIVE.**

All responses must be placed in the MBDA tender box marked MBDA HR 18/24 on the 1st Floor, Tramways Building, Corner Lower Valley Road & South Union Street, Central, Port

**Elizabeth. Bids may only be submitted on bid documentation provided by the MBDA.** MBDA Office hours are Monday to Friday 08h00 to 16h30.

No late, incomplete, email or facsimile bids will be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. MBDA reserves the right to accept part or the full bid. For further information contact Pamela Govender during office hours at tel. 041 811 8200 or email [publictenders@mbda.co.za](mailto:publictenders@mbda.co.za) (please quote reference number MBDA HR 18/24 on subject line).