

**A PANEL OF FUNDING APPLICATION
SUPPORT SERVICES FOR THE MBDA AND MANAGED SITES
(MBDA FAS 06/25)**

The Mandela Bay Development Agency (MBDA), a municipal entity of the Nelson Mandela Bay Municipality (NMBM) and acting as its development agent, hereby invites proposals from suitable service providers for the selection to a panel of Funding Application Support services to the Agency.

The services will entail the lobbying of funds, by completing and submitting of funding applications or proposals to various Government, non-government foundations, international donors, private sector and any other agencies and entities that offer funding in line with projects the MBDA undertakes.

The electronic RFP document, outlining the requirements is available for download by prospective bidders from the MBDA website. Alternatively, the electronic RFP document, outlining the requirements will be provided to interested bidders upon an emailed request to publictenders@mbda.co.za quoting the bid reference number in the subject line as well as company contact details, from Monday 12 May 2025. Closing of queries is Monday 02 June 2025.

A compulsory briefing session will be held at the Mandela Bay Development Agency offices, Corner Lower Valley Road & South Union Street, Gqeberha alternatively bidders can join via Microsoft teams on **Monday 19 May 2025 at 14:00**. The onus is on bidders to ensure that they arrive on time.

The link to the MS Teams is listed in the RFP document.

The closing date and time is Wednesday 11 June 2025 at 12h00; where after tenders will be publicly opened via Microsoft Teams. Proposals MUST be submitted on one (1) original hard copy placed in a sealed envelope and clearly marked with "A PANEL OF FUNDING APPLICATION SUPPORT SERVICES FOR THE MBDA AND MANAGED SITES (MBDA FAS 06/25)". One (1) electronic copy must be uploaded onto the MBDA Vendor Portal by Wednesday 11 June 2025 at 12h00, if the electronic upload is not possible the bidder must submit a copy on USB. FAILURE TO SUBMIT THE ORIGINAL HARD COPY AS WELL AS AN ELECTRONIC COPY VIA THE VENDOR PORTAL OR USB WILL DEEM THE BID NON-RESPONSIVE.

All responses must be placed in the MBDA tender box marked (MBDA FAS 06/25) on the 1st Floor, Tramways Building, Corner Lower Valley Road & South Union Street, Central, Port Elizabeth. Bids may only be submitted on bid documentation provided by the MBDA.

MBDA Office hours are Monday to Friday 08h00 to 16h30.

No late, incomplete, email or facsimile bids will be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. MBDA reserves the right to accept part or the full bid. For further information contact Pamela Govender during office hours at tel. 041 811 8200 or email publictenders@mbda.co.za (please quote reference number MBDA FAS 06/25) on subject line).



Scan the above QR code to
join Team's Meeting